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an Atlantaigh

Atlantic
Technological
University

Regarding: RFT 05/26DL – Request for Tenders for the Establishment of a Single Party Framework Agreement for Architectural Design Services, including Specialist Skills, for project values of <€1m for the Donegal Campuses of Atlantic Technological University

Date: 03 July 2026

A Dhaoine Uaisle,

You are invited to submit a Tender for the above Services complying with the enclosed Instructions to Tenderers.

The following is a list of the folders appended to the contract notice:

- Volume 1 Background Information
- Volume 2 SAQ
- Volume 3 ITT
- Volume 4 FTS and Pricing Schedule
- Volume 5 Appendices
- Volume 6 Model Forms
- Volume 7 0Information Pack

You are advised to ensure that your tender response includes all of the items included in the **checklist overleaf**.

Is mise, le meas,

Ben Austen

ATU Donegal, Building and Estates Manager



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CHECKLIST FOR TENDER SUBMISSIONS

Regarding: RFT 05/26DL – Request for Tenders for the Establishment of a Single Party Framework Agreement for Architectural Design Services, including Specialist Skills, for the Donegal Campuses of Atlantic Technological University

Date: 03 July 2026

In order to allow ATU to fully evaluate your tender submission, you are advised to ensure that their responses include **ALL** of the following information:

1. Completed and Signed ESPD
2. Detailed response to the Selection criteria set out in the SAQ (Volume 2.2) including documentary evidence where required (criterion 3.4c and supporting Appendices B1 & B3) and the return of the signed Declaration at QC_Part_2_v1.1_04-11-2024 (Volume 2.3)*
3. Detailed response to the award criteria set out in the ITT Section 9.1 (Volume 3.1) with responses included in the Quality Assessment Document (Volume 3.2) in the format requested. (Note that the CV template included at Volume 3.3 must be used in response to Award Criterion B)
4. Fully completed Pricing Schedule (Volume 4.2)
5. Fully completed Form of Tender (Volume 4.1) with attached completed Schedules A and B executed under hand.

*Where tenderers are relying on the resources of another entity in order to meet the minimum requirements of any of the selection or award criterion (for example, where the Specialist Skills providers are external to the tenderers firm), please ensure that Schedule II of QC_Part_2_v1.1_04-11-2024 (Volume 2.3) is completed and that an ESPD is included for each entity being relied upon.

Similarly, where the tenderer is making an application as part of a joint venture/consortium, please ensure that Schedule I of QC_Part_2_v1.1_04-11-2024 (Volume 2.3) is completed.